

About the Chiropractic Assistants Procedures Program

About the Presenters

Mark A. Davini, DC, DABCN

Dr. Davini has been licensed in MA since 1982. In addition to over 24 years in active practice he is a past Chairman of the MA Board of Registration of Chiropractors, Vice-President of Public Information and Education, and Chairman of the Ethics Committee for the MCS. He has lectured for various professional and state organizations and holds two U.S. Patents on the "M-Brace" for Carpal Tunnel Syndrome. Over the past five years he has functioned as a Compliance Auditor and Clinical Monitor for many practices within the Commonwealth as well as a pattern practice analyst nationwide. He helped develop and teach a Chiropractic Assistants course in conjunction with the Worcester Technical Institute until regulation changes limited CA functions for many years. Now with the new MA Board Policy, Dr. Mark Davini and Mr. Paul Andrews in association with the MA Board of Registration of Chiropractors and the Massachusetts Chiropractic Society, Inc. are excited to present the C.A.P.P. program to doctors of chiropractic.

Paul Andrews

Paul Andrews has been working with the MCS since 1999. Mr. Andrews is owner of Andrews Billing Solutions Inc. and stays current with billing, coding and compliance. He is excited to participate with Dr. Davini on this new and exciting program that all chiropractors and their staff should attend!

Program Content

- Types of CAs
- Definitions/A&P, Terminology/A&P
- MBoRC laws, regulations, policies, scope/limitations
- Patient file documentation requirements
- Goals, Contra-indications
- Phase of care (relief, therapeutic, rehabilitative, supportive, maintenance)
- Stages of healing (I-acute inflammatory, II-repair, III-remodeling, IV-chronic)
- Procedures and protocols for each therapy
- Definition
- Set-up, Instructions, Application
- Monitoring procedure
- Response reaction
- Documentation
- General concerns
- E/M v. modality v. therapeutic procedure
- Constant attendance v. one-on-one
- Timed requirements and units
- Bundling v. unbundling
- Duplication of services per date, e.g. HMP and Diathermy
- Type and frequency of services
- Treatment plan
- Brace fitting
- Advanced testing
- Proper billing and codes
- HIPAA

CHIROPRACTIC ASSISTANT PROCEDURES PROGRAM 2010 REGISTRATION

NAME: _____ CITY/TOWN: _____

PHONE: _____ E-MAIL: _____

CHIROPRACTIC ASSISTANTS:

| | | |
|---|--------------------|----------|
| <input type="checkbox"/> \$295 For Doctor and One CA (same office) | _____ | \$ _____ |
| <input type="checkbox"/> \$150 Each Additional Doctor (same office) | _____ @ \$150 each | \$ _____ |
| <input type="checkbox"/> \$250 Single Attendee | _____ | \$ _____ |
| <input type="checkbox"/> \$75 For Second CA (same office) | _____ | \$ _____ |
| <input type="checkbox"/> \$50 Each For Third or More CA (same office) | _____ @ \$50 each | \$ _____ |

Method of Payment: Visa Mastercard Check Enclosed **Total** \$ _____

Credit Card # _____ Signature _____

Exp. Date _____ Cardholder's Billing Address/Zip Code _____

Mail registration to: MCS, 76 Woodland Street, Methuen, MA 01844 or fax to: 978-975-0468.
Questions? Call 1-800-442-6155 or 978-682-8242

Massachusetts Division of Professional Licensure, Board of Registration of Chiropractors: Policy #09-002

Date: April 2, 2009

Policy # 09-002

Purpose:

The Massachusetts Board of Registration of Chiropractors ("the Board") issues this policy to provide guidance to licensees regarding the delegation of supportive procedures to unlicensed assistants.

A licensed chiropractor may permit an unlicensed assistant to perform certain services which do not require licensure, registration or certification, including but not limited to supportive procedures, in a manner consistent with accepted chiropractic standards appropriate to the assistant's skill. In delegating procedures to staff, chiropractors must adhere to all applicable Board regulations, including but not limited to, 233 CMR 4.02 and 233 CMR 4.03. Those regulations prohibit chiropractors from delegating any clinical function for which licensure, registration or certification is required by state law or regulations to any person who does not possess the required license, registration or certification. When delegating permissible procedures, the Board recommends that chiropractors adhere to the following guidelines.

1. The patient must be properly evaluated by the licensed chiropractor and a determination made that a supportive procedure or therapy is clinically indicated before any supportive procedure or therapy may be applied to the patient by an unlicensed assistant during the same patient visit.
2. The licensed chiropractor must make all clinical decisions regarding the type of supportive procedure or therapy to be applied, the location to which such supportive procedure or therapy will be applied, and the duration and intensity of the supportive procedure or therapy where applicable.
3. The licensed chiropractor must generally supervise the unlicensed assistant in the application of any supportive procedure or therapy by being present on the premises and readily available to provide direction and guidance to the unlicensed assistant throughout the performance of the supportive procedure or therapy.
4. The licensed chiropractor must ensure that the assistant possesses a sufficient level of education and training in the application and use of the supportive procedure or therapy. The licensed chiropractor must maintain written documentation of the education and training possessed by each office assistant regarding the proper application and use of supportive procedures and therapies.
5. The licensed chiropractor must properly report and code any supportive procedure or therapy in a manner consistent with appropriate reporting and coding requirements.

This program is specifically designed for Chiropractic Physicians and their staff to meet the Massachusetts Division of Professional Licensure, Board of Registration of Chiropractors: Policy #09-002.

This seminar provides a comprehensive understanding of modalities and therapies commonly performed in a chiropractic office. Every attendee who completes this seminar will have the confidence to administer each supportive therapy.

Attendees must complete all three sessions to qualify for certification.

This program will feature a representative from the Chiropractic Board of Registration of Chiropractors to discuss the Policy #09-002.

Seminar Cost:

\$295 For Doctor and One CA
(same office)

\$150 Each Additional Doctor
(same office)

\$250 Single Attendee

\$75 For Second CA (same office)

\$50 Each For Third or More CA
(same office)

*** Lunch on your own.**

Tired of Working Harder For Less?

Let Us Teach Your Chiropractic Assistants To Really Assist!



Chiropractic Assistant Procedures Program

Holiday Inn
929 Hingham Street
Rockland, MA 02370
(781) 347-9148

Thursday September 16, 2010
8:00 a.m. - 5:00 p.m.*

Thursday September 23, 2010
8:00 a.m. - 5:00 p.m.*

Thursday October 7, 2010
8:00 a.m. - 12:00 noon
Certification Exam

Sponsored by **MassChiro**
Massachusetts Chiropractic Society, Inc.

A course for Doctors and their staff
20 Massachusetts CEUs Approved